



# Travel Agent Registration Form

Boston Corporate Coach  
2753 Broadway Suite 118  
New York City, NY 10025  
USA  
Attn: Travel Agent Sales  
FAX: 1-800-482-0638

For Use By Boston Corporate Coach  
Only

To receive commissions, please read and complete ALL sections below. Documents 1, 2, and 3 are required. Please send

1. this form with your signature as certification,
2. a copy of your IATA or CLIA certificate, and
3. a completed Form W-9 or Form W-8 from the US IRS

to the address above to receive commissions from Boston Corporate Coach. You may also include

4. a list of reservations and dates of service in need of commission payment (OPTIONAL)

**PLEASE COMPLETE ALL SECTIONS**

Date \_\_\_\_\_

### Travel Agent

Name \_\_\_\_\_

Telephone \_\_\_\_\_ FAX \_\_\_\_\_

E-mail \_\_\_\_\_

### Travel Agency

ARC/IATA/CLIA No. \_\_\_\_\_ Telephone Number \_\_\_\_\_

Agency Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_

State (if applicable) \_\_\_\_\_ ZIP/Postal Code \_\_\_\_\_

Country \_\_\_\_\_

After ALL required documents have been received, please allow five (5) business days for processing. For any inquiries, please call 800-664-4480

FAX COMPLETED DOCUMENTS TO 800-482-0638

### Certification

All of the information that I have provided on this form is correct to the best of my knowledge and I am authorized to submit this registration form.

I understand that this application is subject to approval. I authorize Boston Corporate Coach, to make any inquiries that it considers appropriate to determine if it should pay me commissions. This may include verification of employment.

I acknowledge and accept the terms and conditions posted on Boston Corporate Coach's Web site at [www.BostonCorpCoach.com](http://www.BostonCorpCoach.com)

Signature \_\_\_\_\_ Date \_\_\_\_\_